

INVITATION FOR BIDS (IFB) NO. 24-7364

TO

FURNISH AND DELIVER

ALUMINUM BOAT AND TRAILER

FOR

UNIVERSITY OF HAWAII AT HILO

UNIVERSITY OF HAWAII

HILO, HAWAII

JANUARY, 2024

BOARD OF REGENTS

UNIVERSITY OF HAWAII

HONOLULU, HAWAII

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IT IS THE RESPONSIBILITY OF ALL BIDDERS TO CHECK THE TABLE OF CONTENTS TO CONFIRM THAT ALL PAGES LISTED THEREIN ARE REVIEWED AND THAT THE MANDATORY BID FORM IS SUBMITTED AS PART OF THEIR BID PACKAGE.

NOTICE TO BIDDERS

The University of Hawaii IFB No. 24-7364, to Furnish and Deliver Aluminum Boat and Trailer for University of Hawaii at Hilo, Hilo, Hawaii is issued and will be awarded through the State of Hawaii's electronic procurement system (HlePRO). **All bid responses must be submitted electronically through HlePRO no later than 2:30 p.m. February 7, 2024.** Bids received after the due date and time or received in a form other than electronically through HlePRO will not be considered.

Bidders are advised that they should not wait until the last minute to submit their bid through HlePRO. Bidders are solely responsible for ensuring that their electronic submission through HlePRO is complete and all necessary files (Mandatory Bid Form) are attached to their bid prior to the IFB due date and time. The University shall not be responsible for any delay or failure of any Bidder to submit any materials updated through the IFB process on a timely basis.

Electronic Procurement

Bidders interested in responding to this electronic solicitation must be registered on HlePRO. To register, visit the following link: https://hiepro.ehawaii.gov/videos/video/vendor_registration.html. Reference the Vendor Quick Reference Guide for additional information at <https://hiepro.ehawaii.gov/static-resources/VendorQuickReferenceGuide.pdf>.

HlePRO will be the system of record for the issuance of the IFB, to receive the Mandatory Bid Form and other Bid requirements, issue Amendments, and make award for the IFB. Amendments and other information and materials provided through HlePRO, may include additions or changes with respect to the due date and time.

Special instructions in HlePRO related to this solicitation are incorporated herein and made a part of this IFB through reference. Bidders shall review all special instructions located in HlePRO.

Questions and Clarifications

All questions and requests for clarifications must be submitted electronically through HlePRO. Questions must be submitted by **January 26, 2024** at 4:00 p.m., Hawaii Standard Time. Responses will be posted on **January 31, 2024**. The University may refuse to answer any questions received outside of HlePRO or after the Questions/Answers deadline.

David Lassner
President, University of Hawaii

Posting Date: January 19, 2024

Vendors are responsible for notifying the Procurement Specialist Kurt Minato (e-mail: minato@hawaii.edu) for accessibility concerns related to this IFB

BID REQUIREMENTS

FURNISH AND DELIVER ALUMINUM BOAT AND TRAILER FOR UNIVERSITY OF HAWAII AT HILO

By attaching The Mandatory Bid Form to HlePRO, the bidder has carefully examined the INVITATION FOR BIDS (IFB) NO. 24-7364 TO FURNISH AND DELIVER ALUMINUM BOAT AND TRAILER, UNIVERSITY OF HAWAII AT HILO, HILO, HAWAII and agrees to deliver the aluminum boat and trailer within TWENTY-FOUR (24) months from the Notice to Proceed date, in strict accordance with the true intent and meaning of the Invitation for Bids (IFB), as follows:

TAX LIABILITY

Both out-of-state and Hawaii bidders are advised that the amount bid on this solicitation is subject to the general excise tax imposed by Chapter 237, Hawaii Revised Statutes (HRS) and, if tangible property is being imported into the State of Hawaii for resale, the use tax (currently 1/2%) imposed by Chapter 238, HRS. (Refer to Taxes in the General Provisions.) Bidders are therefore cautioned to consider such taxes in formulating their bids since no adjustments to the prices bid shall be allowed.

BASIS FOR AWARD

The award of contract, if awarded, shall be made to the lowest responsive and responsible bidder on the **TOTAL AMOUNT**.

NOTE TO BIDDERS

An acceptable bid must conform in all material respects to this Invitation for Bids. Any of the following may be grounds for disqualification:

1. Taking exception to any of the specifications, terms or conditions contained in the IFB.
2. Placing conditions on the furnishing of solicited goods or services.
3. Inclusion of a quotation or order form containing additional specifications, terms or conditions.
4. Referencing external documents containing additional specifications, terms or conditions.

Bidders are advised that bids are evaluated as submitted and requests by bidders to delete conditions contained in their bids after bid opening cannot be considered.

TECHNICAL SPECIFICATIONS

This section indicates the Technical Specifications for the aluminum boat and trailer required. The Technical Specifications listed herein are the minimum requirements and are mandatory for an accepted bid.

A. ALUMINUM BOAT

1. Furnish and Deliver ONE (1) aluminum boat with all new propulsion, steering, electrical and mechanical components as follows:
 - a. Shall be new or pre-fabricated and 32 – 36 feet in length.
 - b. Shall be in excellent working order with no visible damage, no visible wear and tear, no visible corrosion, and no more than 50 hours at sea. Bidder shall provide survey to certify condition.
 - c. Boat shall be fabricated with aluminum.
 - d. Shall be equipped with walk around pilot house cab.
 - e. Shall have new steering system and throttle controls at all helms.
 - f. Must have a minimum of TWO-HUNDRED (200) gallons in-board fuel tank capacity.
 - g. Must have a minimum THIRTY (30) gallon freshwater hold with an accessible spray nozzle on deck.
 - h. Must be powered by all new components (12V batteries with battery switches, switchboard, fuses, and inverters all installed to run on-board electronic systems).
 - i. Shall be equipped with new Inverter capable of running computers and scientific electronic devices (e.g. Xantrex 1000).
 - j. Shall be equipped with captains chairs at all helms (in pilot house cab and fly bridge).
 - k. Must have swing davit mounted on gunnel with new self-tailing electric winch.
 - l. Shall have installed and new functional VHF radio, EPIRB, GPS chartplotter with 7-10 inch screen, Sonar, and stereo.
 - m. Pilot house cab must include a galley area for storage and table for chart plotting.
 - n. Shall be equipped with swim step ladder onto transom extension for outboard engines.
 - o. Must have in-deck fish boxes for storage.
 - p. Must have a flush deck with gunnel racks for storing equipment.
 - q. Length overall (LOA) and Beam must be sized to allow for storage and transportation on provided triple axle trailer.

2. Furnish and Deliver ONE (1) triple axle trailer as follows:
 - a. Shall be new and fit the aluminum boat offered under Item No. 1.
 - b. Shall be made of galvanized steel with torsion axles with weight capacity to support offered aluminum boat with all installed equipment and an additional ONE-THOUSAND (1000) pounds. Preferably pressure sealed hubs (e.g. Dexter Vault Hubs).

- c. Must be legal to use in Hawaii with lights installed and manufacturer number stamped on tongue. All lights, brakes and configurations must be compliant with both federal and Hawaii State laws.
 - d. Must have all couplers and electrical plugs installed and ready for use.
 - e. Shall have a standard manufacturer warranty.
3. Furnish, Deliver, and Install TWO (2) twin outboards, controls and hydraulic steering as follows:
- a. Shall have TWO (2) 300-350 horsepower outboard engines for propulsion installed in the aluminum boat offered under Item No. 1.
 - b. Both engines shall be new with standard manufacturer warranty.
 - c. Must have all cable or remote throttle controls and LED tachometers installed.
 - d. Must have Sea Star Hydraulic Steering or equivalent system.

B. DELIVERY

The completed boat shall be delivered to University of Hawaii at Hilo, Department of Marine Science, 200 W. Kawili Street, Hilo, Hawaii 96720 within TWENTY-FOUR (24) months from the Notice to Proceed date.

All questions pertaining to the Technical Specifications must be submitted electronically through HlePRO. Questions must be submitted by **January 26, 2024**. Responses will be posted on **January 31, 2024**.

The University may refuse to answer any questions received outside of HlePRO or after the Questions/Answers deadline.

Bidders are cautioned to review the Technical Specifications carefully and thoroughly. Objections to or requests for clarification of the specifications shall be made through HlePRO as a Question or in writing in accordance with the General Provisions to the Office of Procurement Management prior to the submittal of a bid. The submittal of a bid shall be considered as acceptance of the specifications as published.

SPECIAL PROVISIONS

1. SCOPE

The furnishing and delivery of aluminum boat and trailer for University of Hawaii at Hilo shall be in accordance with the terms and conditions of IFB No. 24-7364 and the General Provisions dated September 2013 included by reference. Copies of the General Provisions are available at the Office of Procurement Management, University of Hawaii, 1400 Lower Campus Road, Room 15, Honolulu, Hawaii 96822 or the General Provisions may be viewed at: <https://www.hawaii.edu/procurement/vendor-info/terms-and-conditions/general-provisions-for-goods-and-services/>

2. AUTHORITY

IFB No. 24-7364 is issued under the provisions of Hawaii Revised Statutes, Chapters 103 and 103D. All prospective bidders are charged with presumptive knowledge of all requirements of the cited legal authorities. Submission of a valid executed bid by any prospective bidder shall constitute an affirmation of such knowledge on the part of such prospective bidder.

3. TECHNICAL REPRESENTATIVE OF THE PROCUREMENT OFFICER (TRPO)

The Technical Representative of the Procurement Officer is John Burns, Boat Program Coordinator, phone: (808) 932-7595, email: johnhr@hawaii.edu.

4. BIDDER'S QUALIFICATIONS

To qualify to bid on the specified goods and/or services, the bidder must be engaged in a business whose primary and customary interest is to provide the specified goods and/or services. The bidder must also have the requisite experience, appropriate forms of insurance, and proper licenses. The University reserves the right to disqualify any potential bidder if, in its discretion, the University determines that the bidder does not have the requisite experience or expertise to provide the goods and/or services.

5. PAYMENT

The Contractor shall be remunerated upon submission of a properly executed original invoice indicating the contract number, to University of Hawaii at Hilo, Department of Marine Science, 200 W. Kawili Street, Hilo, Hawaii 96720.